

Hull & East Yorkshire LEP  
 Employment & Skills Board Meeting  
 Monday 23<sup>rd</sup> October 9:30am – 12 noon  
 BAE Systems, Saltgrounds Road, Brough, HU15 1EG

## Agenda

Approx. times			Lead Officer
9:30am	1.	Welcome & Introductions	Jayne Adamson
	2.	Apologies	Jayne Adamson
	3.	Declarations of Interest	Jayne Adamson
	4.	Minutes of the previous meeting and matters arising	Jayne Adamson
<b>Items for Discussion</b>			
9:40am	5.	HEY LEP Employment & Skills Strategy – upskilling and reskilling the workforce <b>Presentation &amp; Discussion</b>	Chris Howell
10:10am	6.	Strategic Skills Hub <b>Paper A</b>	Teresa Chalmers
10:20am	7.	HEY Local Skills Improvement Plan <b>Verbal</b>	Rod Chambers
10:25am	8.	Local Authority UKSPF update <b>Presentation</b>	Hull City Council & East Riding of Yorkshire Council
10:35am	9.	<b>COMFORT BREAK</b>	
10:45am	10.	HEY Careers Hub performance report and planning <b>Paper B</b>	Fiona Headridge
11:00am	11.	Parental Conversations Pilot Project <b>Presentation</b>	Laura Sherlock
11:10am	12.	Workforce Development report <b>Paper C</b>	Carl Southcoat
11:20am	13.	Spotlight on Economic Inactivity <b>Presentation</b>	Gill Dillon & Liz Hutchinson
11:30am	14.	Employment & Skills Manager's Report inc. working group updates <b>Paper D</b>	Chris Howell
11:40am	15.	Skills Network <b>Verbal</b>	David Gent
11:45am	16.	Horizon Scanning	Chris Howell

		<b>Paper E</b>	
11:50am	17.	Forward Plan <ul style="list-style-type: none"> <li>• Employability skills</li> <li>• Health &amp; Social Care</li> <li>• Social inclusion</li> </ul>	All
11:55am	18.	Any Other Business	All
12:00 noon	19.	Date and time of next meeting: 9:30am – 12 noon, Monday 11 <sup>th</sup> December 2023.  Meeting schedule for 2024: <ul style="list-style-type: none"> <li>• 26<sup>th</sup> February</li> <li>• 29<sup>th</sup> April</li> </ul> All meetings from 9:30am – 12 noon. Venues to be confirmed.	Jayne Adamson
12 noon	20.	Close	
		<b>Items for Information</b>	
		Glossary of Terms	