

HEY Business, Growth and Skills Hub Apprenticeship & Technical Education Group Meeting

Monday 13th May 2024

10.00am – 12:00pm via Microsoft Teams



Chair / Members Agenda

Approx. times		Agenda item	Lead
10:00am	1.	<p>Welcome and introductions:</p> <p>Chair to introduce new group members:</p> <ul style="list-style-type: none"> • Jakki Lovewell from Apprenticeship Employment Agency • Charlotte Clarkson from VCare24 • Judith Moore from Agenda Resource Management Ltd <p>Apologies:</p> <p>Chelsey Horberry Patricia Whiting Wyn Jones Cheryl Sedgewick Andrea Mcelhinney Amy Drury Andy Crossland Martin Hewitson - DWP Gill Hall – DWP John Pybus</p>	Iain Elliott
10:05am	2.	<p>Action Points from last meeting</p> <p>Action: (CH) will invite (IE) to become Chair of the Group moving forward.</p> <p>Action: (SGH) to provide a written update in note form re conversation (PG) from Supplytrain re support for Felxi-Apprenticeship and T Level opportunities for the HEY region. Action complete.</p> <p>Action: Group members to feedback to (CS) their thoughts with regards to the working draft 'Partnership Action Plan and Implementation Tracker' on the layout, format and identified themes. (Action currently on hold due to the number of Hull City Council Collaboration Systems Guest Access Agreement forms still outstanding for access to the new Grp Teams channel). To carried over to July's meeting.</p>	Iain Elliott

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		<p>Action: (CH/CS) to create a Teams channel as a central repository to upload the draft action plan so group members can access. Action complete.</p> <p>Action: (CD) to provide links to useful case study examples to forward to the DfE for used in connection with building an apprenticeship ambassador network for young people. Action complete.</p> <p>Action: (CS) to follow up with (KA) re case study examples. Action outstanding.</p> <p>Action: (BH) To provide an update on the university's role within HE, HTQ's, Action Complete</p> <p>Action: (CS) To contact (KB) separately with regards to following up on local levy employers and levy transfer successes, to add to the database for providers to be able to access moving forward. Action complete. No available levy funds.</p> <p style="text-align: right;">Feedback</p>	
10:15am	3.	<p>Hull and East Yorkshire Apprenticeship & Technical education Framework:</p> <p>Guest Speaker</p> <p>Richard Dorney-Savage (ATE Transitions Framework)</p> <ul style="list-style-type: none"> • Conditions for transition: supporting young people onto apprenticeships and technical pathways • A regional analysis for Hull and East Yorkshire Careers Hub 2024 <p style="text-align: right;">Presentation</p>	Fiona Headridge to introduce Andrew Hall Skills & Technical Education Senior Manager for the Careers and Enterprise Company
11:50am	10.	<p>Any other business:</p> <ul style="list-style-type: none"> • Election of New Vice Chair (Open for EOI) • New A&TEWG Teams Channel Completion and return of the HCC Collaboration Systems Guest Access Agreement 	All
12:00pm	11.	<p>Date / time and venue for future meetings:</p> <ol style="list-style-type: none"> 1. Date of Next Meeting: 22nd July 20024 - 13:00 – 15:00 <p>Future Meeting Dates:</p> <ol style="list-style-type: none"> 2. TBC 	Chair

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