

HEY Business Growth & Skills Hub

Growing Places Fund - Business Loans

Expression of Interest Form

The information provided in this form will help the HEY BGSH determine the eligibility of your project and will be used to complement a potential application. Please read the Loans Programme Guidance which can be found on the HEY BGSH website www.heybusinessgrowthskillshub.com to help you complete this form.

If you have any queries or require further information, please contact the Investment Programme Team, Jacquie 07876347286 - Please email this form to funding@heybusinessgrowthskillshub.com.

1. Contact details		
1.1	Name of Company	
1.2	Company number	
1.3	Company group name (if applicable):	
1.4	Holding/parent company number (if applicable)	
1.5	Contact name(s):	
1.6	Job Title(s):	
1.7	Address (inc postcode):	
1.8	Contact number(s):	
1.9	Email address(es):	

2. Company details		
2.1	Type of organisation (e.g. Sole trader, limited company etc):	
2.2	Type of business or sector:	
2.3	How many employees does the company currently have:	
2.4	How many employees are there within the group (if applicable):	
2.5	How long has the company been trading:	
2.6	Company turnover:	

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2.7	Group turnover (if applicable):	
2.8	Group balance sheet (if applicable):	
3. Project details		
3.1	Tell us about your project (max.350 words):	
3.2	Where will the project take place (inc postcode):	
3.3	If you secure the required funding when do you anticipate the project starting:	
3.4	What is the anticipated completion date of the project (or how long will it take to complete):	
3.5	Do you own the land where the project will take place? If not, what leasehold arrangements are in place?	
3.6	Have you obtained necessary permissions to allow the project to proceed? (eg., planning permission, licences etc)	
3.6	Estimated number of new jobs created as a result of your investment:	
3.7	Estimated number of safeguarded jobs?	
3.8	Estimated area of new/refurbished commercial floorspace (m ²)	
3.9	Why is a Business Loan Fund required? How will it make a difference to both your business and project?	

4. Finance details				
4.1	What is the total project cost:			
4.2	What is the breakdown of funding:	Type	Amount	Status (secured?)
		Asset finance		
		Bank		
		Equity		
		Group funds		
		Business Loan Fund		
		Other		
		To be determined		

4.3	How much of the total cost have you already secured:	
4.4	How much Business Loan Fund is required:	
4.5	When will the Business Loan Fund be fully repaid?	
4.6	What are your repayment proposals? (e.g. quarterly repayments, lump sum repayments upon land sales	
4.7	What security will be offered against the loan?	

5. Additional details		
5.1	Include here any other relevant information: Such as previous experience of similar schemes.	
5.2	Do you have a business/financial advisor or consultant assisting you with your application? If yes please provide their contact details.	
5.3	How did you hear about this funding opportunity:	
6. Declarations		
6.1	<p>Have any of the Directors/Shareholders ever:</p> <p>a) been convicted of any offence (whether spent or not and whether or not in the <i>United Kingdom</i>) involving fraud, theft, false accounting, offences against the administration of public justice (such as perjury, perverting the course of justice, intimidation of witnesses or jurors), serious tax offences or other dishonesty)</p> <p>b) been subject to any current criminal proceedings?</p> <p>c) been given a caution in relation to any criminal offence?</p>	Yes / No (delete as appropriate)
6.2	Do any of the Directors/Shareholders have any convictions for any offences (whether spent or not and whether or not in the <i>United Kingdom</i>) other than those in 1 above (excluding traffic offences that did not result in a ban from driving or did not involve driving without insurance)?	Yes / No (delete as appropriate)
6.3	Have any Directors/Shareholders ever had previously a County Court Judgement ("CCJ") or other judgement debt, (whether or not in the <i>United Kingdom</i>) or have any other judgement debts (including CCJs) made under a court order still outstanding	Yes / No (delete as appropriate)
6.4	Have any Directors/Shareholders ever failed to satisfy any such judgement debts within one year of the making of the order?	Yes / No (delete as appropriate)

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6.5	<p>Have any Directors/Shareholders</p> <p>a) been the subject of any bankruptcy proceedings?</p> <p>b) ever entered or are in the process of entering into an agreement in favour of their creditors, for example a deed of arrangement or an individual voluntary arrangement?</p>	Yes / No (delete as appropriate)
6.6	<p>Are any of the Directors/Shareholders, or have any Applicants/Shareholders ever been the subject of an investigation into allegations of misconduct or malpractice in connection with any business activity?</p>	Yes / No (delete as appropriate)
6.7	<p>Have any of the Directors/Shareholders, or have any of the Directors/Shareholders ever (whether or not in the <i>United Kingdom</i>) been</p> <p>a) refused entry to, or been dismissed or requested to resign from, any profession, vocation or employment or from any fiduciary or position of trust whether or not remunerated?</p> <p>b) refused, restricted in, or had suspended, the right to carry any trade, business or profession for which specific licence, authorisation, registration, membership or other permission is required?</p> <p>c) disqualified by a court from acting from acting as a Director of a company or from acting in a management capacity or conducting the affairs of any company, partnership or unincorporated association?</p>	Yes / No (delete as appropriate)
6.8	<p>Has any company, partnership, or unincorporated association of which the Directors/Shareholders are or have been a controller, director, senior manager, partner or company secretary, in the united kingdom or elsewhere, at any time during the shareholders involvement or within one year of such an involvement been</p> <p>a) put into liquidation, wound up, ceased trading, had a receiver or administrator appointed or entered into any voluntary arrangement with its creditors?</p> <p>b) adjudged by a court liable for any fraud, misfeasance, wrongful trading or other misconduct</p> <p>investigated or been involved in an investigation by an inspector appointed under companies or any other legislation, or required to produce documents to the Secretary of State, or any other authority, under any such legislation?</p>	Yes / No (delete as appropriate)
6.9	<p>If you have answered yes to any of the above questions in this section please give further information:</p>	

By submitting this EOI, the Company named above confirm that the information in this form is correct and complete and is provided as an EOI in applying to the HEY LEP Business Loan Fund programme. I have read, understood and agree to this declaration.

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The information provided on this form will be considered by the HEY LEP Investment Board and may be shared with partner organisations in reaching funding decisions.

Name:	Dated:
	Position in organisation: